

<b>Committee</b>	<b>Roles</b>	<b>Responsibilities</b>	<b>Artists (2017 tour)</b>
Leadership Committee	Chair Secretary Treasurer Brochure Committee Leader Marketing Committee Leader Jurying & Site Committee Leader Social Committee Leader	strategic planning budgeting & banking meeting planning meeting records develop committees action plan archives	Marion Meyers (Chair) Cathy Mark (Secretary) Jennifer Wolfe (Treasurer) Karen Fox (Brochure Committee Leader) Jasmine Rutschmann (Marketing Committee Leader)
Brochure Committee	Brochure Committee Leader Brochure Advertising Brochure Distributor	procure local business as advertisers, collect digital art and payments design and layout brochure price & manage printing of brochure plan and organize distribution of brochures and other marketing materials	Karen Fox (Leader)
Marketing Committee	Marketing Committee Leader Promotion Co-ordinator Social Media Co-ordinator E-Newsletter Co-ordinator Website Co-ordinator Queen Street Display Co-ordinator Sign Co-ordinator Survey & Prize Co-ordinator Chair	brainstorm and develop a marketing plan including budget for all paid and unpaid media with ideas based on our theme "Emerging, Engaging. Eclectic" coordinate jobs among team and enlist other tour artists to help write and distribute e-newsletter update data base organize visitor survey and prize update website with images, copy and maps write and post blogs plan signage, budget for new signs, distribute signs	Jasmine Rutschmann (Leader) Mila Hynos-Owens (e-newsletter) Linda Virio (website) Marion Meyers (website) Harvey Walker (signs)

<p>Jurying &amp; Site Management Committee</p>	<p>Jurying &amp; Site Committee Leader Application Organizer Jurist Jurist Site Co-ordinator Chair</p>	<p>Revise application Organize jurying process Recruit artists Jury applicants Communication with applicants Organize sites Create contact list Develop concept of interactive activities at sites and organize artists Develop site package</p>	<p>Cathy Mark (Leader) Joanna Malcolm (Artist Recruiter) Linda Virio (Application) Karen Hunter (Jurist) Gordon Reidt (Jurist) Jasmine Rutschmann (Emerging Artist Recruiter) Marion Meyers (track on-line applications)</p>
<p>Social Committee</p>	<p>Social Committee Leader Pre-tour Organizer Pot Luck Host</p>	<p>Organize a social activity for each General Meeting (October, November, February) of Tour Artists Organize and communicate pretour Organize and communicate year-end pot luck</p>	<p>Joanna Malcolm (Leader)</p>